

# BACHELOR OF BUSINESS ADMINISTRATION

## HUMAN RESOURCE MANAGEMENT OPTION

### MODULES

#### LEVEL 100 First Semester

	COURSE CODE	COURSE TITLE	CREDIT UNITS
u	ISUC 110	Science and Technology in Our Lives	3
u	ISUC 130	Logic and Critical Thinking	3
c	ISBA 101	Introduction to Business Administration	3
c	ISBA 103	Introduction to Public Administration	3
u <sub>IS</sub> D	ISAR 101** <u>OR</u> ISAR 103	Arabic Language I  Intermediate Arabic I	3
		T O T A L	15

**\*\* NOT AVAILABLE for students with Good prior knowledge of Arabic Language.**

#### LEVEL 100 Second Semester

	COURSE CODE	COURSE TITLE	CREDIT UNITS
u	ISUC 120	Academic Writing in English I	3
u	ISUC 160	Psychology for Everyday Living	3
c	ISBA 102	Principles of Management	3
c	ISCS102	Introduction to Computing	3
u <sub>IS</sub> D	ISAR 102** <u>OR</u> ISAR 104	Arabic Language II  Intermediate Arabic II	3
		T O T A L	15

**\*\* NOT AVAILABLE for students with Good prior knowledge of Arabic Language.**

**LEVEL 200      First Semester**

	<b>COURSE CODE</b>	<b>C O U R S E   T I T L E</b>	<b>CREDIT UNITS</b>
<b>u</b>	<b>ISUC 210</b>	<b>Academic Writing in English II</b>	<b>3</b>
<b>c</b>	<b>ISAC 201</b>	<b>Principles of Accounting I</b>	<b>3</b>
<b>c</b>	<b>ISBA 201</b>	<b>Social Responsibility and Ethics</b>	<b>3</b>
<b>c</b>	<b>ISBA 203</b>	<b>Principles of Economics I (Microeconomics)</b>	<b>3</b>
<b>uis</b>	<b>ISBA 210</b>	<b>Islamic Commerce and Banking</b>	<b>UR</b>
<b>c</b>	<b>ISBA 211</b>	<b>Business Mathematics</b>	<b>3</b>
<b>c</b>	<b>ISHR 211</b>	<b>Human Behaviour in Organisations</b>	<b>3</b>
		<b>T O T A L</b>	<b>18</b>

**LEVEL 200      Second Semester**

	<b>COURSE CODE</b>	<b>C O U R S E   T I T L E</b>	<b>CREDIT UNITS</b>
<b>u</b>	<b>ISUC 220</b>	<b>Introduction to African Studies</b>	<b>3</b>
<b>c</b>	<b>ISAC 202</b>	<b>Principles of Accounting II</b>	<b>3</b>
<b>c</b>	<b>ISBA 204</b>	<b>Principles of Economics II (Macroeconomics)</b>	<b>3</b>
<b>D</b>	<b>ISBA 206</b>	<b>Basic Statistics</b>	<b>2</b>
<b>c</b>	<b>ISBA 212</b>	<b>Business Law</b>	<b>3</b>
<b>D</b>	<b>ISCS 208</b>	<b>Introduction to Management Information Systems (MIS)</b>	<b>UR</b>
<b>c</b>	<b>ISHR 212</b>	<b>Introduction to Human Resource Management (HRM)</b>	<b>3</b>
		<b>T O T A L</b>	<b>17</b>

**LEVEL 300 First Semester**

	<b>COURSE CODE</b>	<b>COURSE TITLE</b>	<b>CREDIT UNITS</b>
c	ISBA 301	Research Methods in Business	3
c	ISBA 303	Quantitative Methods	3
c	ISBF 311	Introduction to Business Finance	3
c	ISCS 319	Computer Applications in Research and Management	3
c	ISMK 310	Principles of Marketing	3
<b><u>ELECTIVES (Choose ONE)</u></b>			
e	ISHR 311	Human Relations in Organisations	3
e	ISHR 315	Human Resource Management Systems	
e	ISMK 313	Introduction to Electronic Business (e-Business)	
		<b>T O T A L</b>	<b>18</b>

**LEVEL 300 Second Semester**

	<b>COURSE CODE</b>	<b>COURSE TITLE</b>	<b>CREDIT UNITS</b>
c	ISHR 314	Labour (or Employment) Law	3
c	ISBA 302	Fundamentals of Production Management	
c	ISBA 304	Managerial Economics	3
uis	ISBA 306	Entrepreneurship and Small-Business Management	3
c	ISBA 308	Company and Partnership Law	3
<b><u>ELECTIVES (Choose ONE)</u></b>			
e	ISBF 312	Financial Management	3
e	ISHR 316	Change and Diversity Management in Organisations	
e	ISHR 318	Knowledge Management	
e	ISBA 338 AND ISBA 340	Seminar in Human Resource Management (1) <i>Practicum</i> (Long Vacation <i>Internship</i> : 8 - 10 weeks)(2)	
		<b>T O T A L</b>	<b>18</b>

**LEVEL 400      First Semester**

	<b>COURSE CODE</b>	<b>C O U R S E   T I T L E</b>	<b>CREDIT UNITS</b>
c	ISBA 400	Long Essay	-
c	ISBA 401	Strategic Management	3
c	ISHR 407	Public Personnel Administration	3
c	ISHR 411	Labour Economics	3
d	ISHR 413	Human Resource Policy	3
<b><u>ELECTIVES (Choose ONE)</u></b>			
e	ISBF 415	Investment Analysis	3
e	ISHR 417	Human Resource Development and Training	
		<b>T O T A L</b>	<b>15</b>

**LEVEL 400      Second Semester**

	<b>COURSE CODE</b>	<b>C O U R S E   T I T L E</b>	<b>CREDIT UNITS</b>
c	ISBA 400	Long Essay -- Continued	3
c	ISHR 412	Human Resource (or Manpower) Planning	3
c	ISHR 414	Industrial Relations and Collective Bargaining	3
c	ISHR 416	International Human Resources Management	3
c	ISHR 418	Compensation and Benefit Administration	3
<b><u>ELECTIVES (Choose ONE)</u></b>			
e	ISBF 404	Microfinance	3
e	ISHR 406	Organisational Behaviour	
e	ISHR 408	Conflict Management Methods	
		<b>T O T A L</b>	<b>18</b>