



Student Societies and Activities Policy

FORMATION OF SOCIETIES

1. The Authorities of the Islamic University College shall grant permission to students to form Societies and Clubs at the request of, at least, 10 – 15 interested students. A senior member must, however, superintend the affairs of such a Society or Club for the purpose of liaison with Management.
2. Application to form a club or society must be submitted to the Vice-President (Academic Affairs) for approval through the Students' Representative Council and shall be accompanied by the Council's recommendation and constitution of the proposed society/club as well as proposals for establishing and sustaining it.
3. Upon approval of Management, the name of the proposed Society or Club shall be formally published in the University's Students' Magazine and on Notice Boards.
4. Within one month of the date of formal publication of the name of the Society or Club, the Secretary shall deposit the names of the principal office holders of the Society or Club with the Vice President (Academic Affairs) and Dean of Students. Thereafter, the Vice President (Academic Affairs) and the Dean of Students shall be furnished with the names of their key officers, once a year.
5. No secret society or club shall be allowed.

STUDENT FUNCTIONS WITHIN THE UNIVERSITY CAMPUS

1. Students who wish to organize any public function on campus shall obtain **prior permission** from the Dean of Students who shall in turn inform the President of IUCG and the Vice President (Academic Affairs).
2. An application for permission to organize a function should provide the following information:-
 - i. Date and time of function.
 - ii. Place where function is going to take place.
 - iii. Names and other particulars of lecturers, speakers and performers at the function.
 - iv. Title or subject for the function and topics for lectures.
 - v. Evidence of fulfillment of any other requirement prescribed by law in relation to the holding of such a function. The Dean of students may prescribe other requirements and conditions that may appear to him as necessary or desirable.
 - vi. Application for permission to organize a function by students should normally reach the Dean of Students, at least, one week before the function takes place.

STUDENT ACTIVITIES OUTSIDE THE UNIVERSITY CAMPUS

The following measures are put in place to ensure that student activities outside the University campus are in conformity with IUCG regulations on legality, morality and decency:

1. All outside activities/functions/events organized in the name of the University (expressed or implied) and/or attended by IUCG students in group(s) shall be vetted by the University Administration.
2. Such activities/functions/programmes approved by the Administration will still be monitored by a Senior Staff member of the University.
3. Approved activities/functions/programmes shall be cancelled before or during execution IF implementation deviates from the plan originally endorsed by the Administration.

Students should recognize that the IUCG community is not a permissive society and that the University Administration will deal swiftly and appropriately with any student who wishes to behave indecently.

PROCESSION AND DEMONSTRATION



1. Any students or group of students wishing to organize a procession/demonstration within the University College campus shall notify the Dean of Students in writing, at least, one week before the procession/demonstration is due to begin. A copy of such a notification should be sent to the Vice President (Academic Affairs) and President.
2. The Notification shall state the purpose of the procession/demonstration and Names of the Organisers.
3. The Dean of Students may prescribe special conditions, limitations or restrictions as may be considered appropriate.
4. The procession and demonstration shall follow approved routes and keep as close as possible to the right side of the road to ensure free passage of traffic.
5. The Procession/Demonstration shall be held between the hours of 6.00 a.m. and 6.00 p.m.
6. Nothing will be said or done that may lead to violence or cause a breach of the peace.
7. The Dean of Students may advise the President who may take appropriate action, if he feels the demonstration/procession will likely lead to a breach of peace or cause serious interference with the work of the University College.
8. Should any acts of violence and or breach of University regulations occur during a demonstration/procession or other mass action, those responsible as well as the organizers shall be held jointly and severally responsible.
9. For procession/demonstrations outside the University College campus, the organizers shall, in addition, seek prior permission from the Police.

STUDENT PUBLICATION(S)

1. The Vice President (Academic Affairs) shall be informed of any intention to produce a student publication within the University College. Prior approval for such a publication shall be obtained.
2. A copy of each issue of the publication shall be lodged with the President, Vice President (Academic Affairs), Dean of Students, Heads of various units and the University College Librarian on the day of Publication.
3. Each issue shall state the following:
 - i. Name of Editor.
 - ii. Membership of the Editorial Board and
 - iii. Publisher
4. Members of the Editorial Board shall be jointly held responsible for the full content of each issue of the publication.

COLLECTION OF MONEY

Permission to collect money other than for club subscription and cinema shows or parties must be obtained from the Dean of Students. Students are advised to demand a valid authority given to any collector to undertake such an exercise.